

國立成功大學圖書館校友借書證申請表

NCKU Library Card Request Form for Alumni

校友證號(Card No.)：

AI05002-008-3.1

姓名： (Name)	身分證字號： (ID No.)	聯絡電話： (TEL)		
性別： (Sex)	出生年月日： (Date of Birth)	手機： (Mobile)		
E-Mail：				
戶籍住址： (Address)				
聯絡住址： (Contact Address)				
畢業資料： (Degree & Year of Graduation)	年 (year)	學院 (college)	系/所 (dept.)	畢業

辦證方式(How to apply)：

本校畢業之校友，憑畢業證書正本、身分證、照片一張(線上申請者於領取借書證時請出示前述文件正本)，可擇下列任一方式辦理：

NCKU alumni may apply for an Alumni Library Card with original copies of their diploma, national ID card, and one recent photo (online applicants shall present original copies of the aforementioned documents for inspection when picking up the actual card):

校友年費借書證：每年繳交 1 千元整
Annual Library Card: NT\$ 1000 annual fee

校友終身借書證：一次繳交 5 千元整
Lifetime Library Card: NT\$ 5000 for life

前項繳交費用，不得申請退還。年費借書證自繳交日起 1 年內有效；終身借書證每五年需向本館辦理續卡，免收費用。

No portion of the fee will be refunded. Annual card is effective for one year from the date of issuance. Life card should be renewed every five years.

本人同意繳交上列費用，並知悉且願遵守貴館相關規定，如有違反，願接受貴館之規定處理。
I agree to pay the abovementioned fee and follow the regulations of NCKU Library. If I violate any of the regulations, I will take the full responsibility.

	註記	辦證日期	有效期限	RFID No.	收據編號	經辦人	主管
辦證紀錄	辦						
	辦						
	辦						
	辦						
	辦						

NCKU Library Personal Data Collection Agreement

According to the Personal Data Protection Act, National Cheng Kung University Library (hereinafter as NCKU Library) issues its statement of personal data protection and collection agreement to notify you of your responsibilities and rights and solicit your consent to the collection, processing and use of your personal data by NCKU Library.

Signing your name at the end of this agreement indicates that you have read, understood and accepted the contents set forth below.

I. Basic Data Collection, Renewal and Management

- (I) NCKU Library will collect, process, and use your personal data in accordance with the Personal Data Protection Act and relevant laws and rules enacted in Taiwan, the Republic of China.
- (II) Please provide your accurate, latest and complete personal data.
- (III) Your personal data collected by NCKU Library to facilitate its administration includes the information in the columns marked as required on the form.
- (IV) Please inform NCKU Library of any change to your personal data to maintain the latest information.
- (V) You may lose certain rights or benefits if you provide incorrect, untrue, outdated or incomplete information.
- (VI) According to the Personal Data Protection Act (ROC), you are entitled to make the following requests:
 - 1、 To check or review the collected data.
 - 2、 To receive a photocopy of the collected data.
 - 3、 To supplement or revise the collected data.
 - 4、 To cease the collection, processing or use of the collected data.
 - 5、 To delete the collected data.

However, NCKU Library may reject your requests in order to meet the administrative needs of its offices and institutes. Moreover, should you suffer any losses due to such requests, NCKU Library shall not be held responsible for any compensation.

II. Purpose of Personal Data Collection

- (I) NCKU Library collects your personal data to meet the needs of library administration.
- (II) We will solicit your consent in a written form in advance before using your personal data to serve a purpose other than the one specified in Item (I) of this article. While you may refuse to provide your personal data to NCKU Library, you may lose certain rights or benefits as a consequence.
- (III) From this date onward, NCKU Library will use your personal data to handle the following matters: Library circulation, related statistical analysis, contacts and inquiries.

III. Basic Information Security

Should your personal information be stolen, disclosed, altered or infringed upon due to the violation of the Personal Data Protection Act by NCKU, the occurrence of any natural disasters, incidental changes or other unavoidable circumstances, NCKU shall inspect the cause and inform you by phone, mail, email or website notice.

IV. Validity of Agreement

- (I) Your signature on this agreement indicates that you have read, understood and accepted its contents.
- (II) NCKU Library is entitled to amend the contents of this agreement, and any amendments will be publicized on the NCKU Library website. Should you disagree with any amendments, please exercise your right to request that NCKU Library discontinue to collect, process or use your personal data according to Item VI of Article I. Otherwise, you are considered to have agreed to the amendment.

V. Governing Law and Jurisdiction

The interpretation and applicability of this agreement shall be governed by the law of the Republic of China. Any disputes arising out of or relating to this agreement shall be submitted to Tainan District Court as the court of the first instance jurisdiction.

Note: The contents of this agreement were translated from the original Chinese. In the event of any discrepancies between the two versions, the Chinese always takes precedence.

Signature:

Date: / /